Coordinated Cooperative Collection Development Plan

DEFINITION:

Coordinated cooperative collection development, as defined by the ALA's A Guide to Coordinated and Cooperative Collection Development among Libraries, is "Cooperation, coordination or sharing in the development and management of collections by two or more libraries making an agreement for this purpose". Collection development and management is:

- the process of acquiring materials,
- developing collections,
- Managing the growth and maintenance of collections in a cost-and-user beneficial way.
- Designed to save libraries money through resource sharing.

GOAL:

Coordinated Cooperative Collection Development is for strengthening the overall breadth and depth of collection resources available for resource sharing between member school district libraries throughout the school library system.

SUBJECT AREA SELECTION CRITERIA:

Each participating library selects an area/areas (based on Dewey classification) of their resource collection to develop. These would be loanable resources and include all resource formats though emphasis is on monographs and periodicals. The criteria for selection are:

An area that is currently developed above the norm in order to respond to specific district needs. This will provide the school with an exceptional depth of development in one or more areas.

An area targeted for extraordinary growth due to a demonstrable change in the curriculum or teacher needs. This will provide the school with an exceptional depth of development in one or more areas.

Areas chosen should be viewed as moving toward completion of a system wide ‘collection’ of subject areas that are above average in depth so that the successful resource sharing opportunities span a wide breadth of the Dewey subject range.

SCOPE:

All participants in the Washington - Saratoga - Warren - Hamilton - Essex BOCES School Library System are invited to participate.

GUIDELINES:

Each school library shall choose no more than five subject areas for collection.

No subject area shall be chosen by more than five libraries unless a valid argument can be made for need for materials on all reading levels.
Participants should use a quantitative electronic collection analysis tool, as well as a qualitative personal assessment based on book conditions to determine subject area strengths, weaknesses and curriculum usage.

Participants requesting an additional subject area should submit the request in writing to the SLS office for review and approval. Reasons for this would be to meet the maximum of three subject areas or because circumstances render the current choice unfeasible, The request should include a description of the current collection and the rationale for the change or addition to the collection.

All subject areas shall be available for reassignment annually.

Members whom have chosen subject area responsibilities and commit to the plan can allocate funds in the 527 Library Automation Coser to purchase materials. The materials purchased must be in the CCCD subject area and will be aidable. Participating districts must keep their library holdings current on our WSWHE Union Catalog, if their school does not circulate off our central server.

**COMMITMENTS:**

Schools will loan the materials in their designated subject areas to other members, if loan at that time does not interfere with the instructional needs of the school.

Non-Central server automation schools are required to send MARC records for materials purchased through CCCD to the SLS for inclusion in the regional online catalog during the school year of purchase. Schools will need to commit funding for that purpose.

**GOVERNANCE:**

The SLS Council will review the CCS areas annually and adjust as necessary to comply with NYS Curriculum standards and changes.

A CCCD Review Committee shall review the plan annually and adjust as necessary.


WSWHE BOCES School Library System
Last modified: March 2012 - Council approved 3-20-2012